




<b>Policy</b>	Computing – Acceptable Use Policy – Pupils
<b>Last reviewed on</b>	December 2023
<b>Next review date</b>	December 2024
<b>Signatories</b>	<div> <b>Acting Headteacher</b></div>

**WHEATFIELDS PRIMARY SCHOOL**  
**ACCEPTABLE USE POLICY – PUPILS**

These are the rules I agree to follow when using any digital technology:

1. I will ask permission from a teacher before using Computing equipment (chrome books or IPADs) and will use only my own login and password.
2. To protect myself and other pupils, if I see anything I am unhappy with or receive messages, images or videos I do not like, I will immediately close the page and tell a teacher or adult.
3. I will be polite and responsible when I communicate with others, I will not use strong, aggressive, racist, homophobic or inappropriate language.
4. I will not take, publish or share images or videos of anyone without their permission.
5. I will only communicate online with people I know, or that my parent/teacher has approved and the messages I send will be polite and sensible.
6. I will not give my home address, home phone number, mobile phone number or email address. I will not arrange to meet someone I have met online.
7. I will not share my social media (snap chat, tiktok, Instagram etc.) name. I will not share my name for online games (for example fortnight, roblox etc.)
8. When I am using the internet to find information, I will check that the information is accurate as I understand that the work of others may not be truthful.
9. Where work is protected by copyright, I will not try to download copies (including music and videos).
10. I will not use my mobile phone in school for any reason. If I do bring my phone to school with me I will follow the school's Mobile Phone Policy.
11. I understand that the school may check my computer files and may monitor the Internet sites I visit.

If I am involved in incidents of inappropriate behaviour that involve members of the school community (e.g. cyber-bullying, using images/information without permission), the school will take action according the E-Safety Policy.

I understand that if I do not follow these rules, I may not be allowed to use ICT in school and my parents/carers will be contacted.