



Parents At Wheatfields

Wheatfields Primary School Association Meeting

27 February 2023 – 7:15pm

MEETING MINUTES

Attendees: Paula Melville (Chair), Jade Jeries, Ruth Leach-Murden, Claire Probert, Marianna Whelan, Deborah Pope; Nicole Davies, Stacey Roe

Apologies: Afshan Khan-Blacker, Kirsten McLaughlin, Theresa Thornton, Katie Skinner, Jessica Smith

Minutes of last meeting:

Action items: None	Person to action	Deadline
Approved		
The minutes of the committee meeting on 17 January 2023 were circulated and approved.		
RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting		

Welcome

Paula Melville welcomed the attendees to the meeting.		
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Progress from last meeting

<p>Bags2School A collection has been booked for Tuesday Feb 28th. A minimum of 25 bags are required for the pick up.</p> <p>Raffle Paperwork PM Has submitted the raffle paperwork.</p> <p>Used Uniform The committee discussed the best ways to offer second hand uniforms to parents and carers. It was agreed that future used uniform sales need more publicity as many parents were not aware that the last sale was taking place.</p> <p>The sales are very time consuming to set up, so the committee discussed holding them in conjunction with other events such the Book Fair, Summer Fair, Christmas Fair, or Frozen Fridays.</p> <p>It was agreed to try to hold the uniform sales in conjunction with the monthly Stay and Read sessions, as there is a lot of traffic through the school on those dates.</p> <p>Coronation School will be holding an event to mark the coronation, however plans have not been finalised yet. the committee agreed to help as needed.</p> <p>Grounds Day DP confirmed that the 'Grounds Day' will take place on March 25th. Volunteers will be asked to bring their own tools and older children will also be allowed to take part. PAWs will organise Tea/Coffee/Cake for volunteers. I didn't see that the agreement thankful maybe</p>	<p>PM to check if used uniform sales can be held during 'Stay & Read' Sessions</p>	
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<p>Disco The committee propose holding the disco on May 12th. The date is to be confirmed with Mrs Verney Davies.</p> <p>It will be for wheatfields pupils only and all pupils must be accompanied by a responsible adult with them.</p> <p>A DJ and lighting will be required for the event, JH will advertise for this on Facebook. If a professional DJ can't be found, ND has some sound and light equipment that can be used by the committee.</p> <p>PM will check with Mrs Merson whether any additional music licences are required for the event.</p> <p>Sponsored event The sponsored event will take place during the week of April 17th to 21st. This will be organised by the school and CP.</p> <p>Auction of Promises ND is organising an Auction of Promises to be held from May 12th to 18th. The committee will start to advertise for promises to be made. it was noted that the teacher promises were the most popular and raised the most money at the last auction. CP will ask teachers if they can provide promises this year.</p> <p>Co Chair PM will be stepping down from the committee in 2024 and is keen to train a replacement before she leaves. the committee discussed ways of attracting new members. It was agreed to advertise the next meeting on Facebook and invite parents to come along.</p>	<p>PM to confirm disco date</p> <p>JH to advertise for DJ</p> <p>PM to check on music licences</p> <p>JH to advertise Committee Meeting in FB</p>	
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New Items for discussion		
<p>Summer Fair A provisional date of July 6th was agreed for the summer fair. This will be discussed in more detail at the next meeting.</p>		

Any other business		
<p>Gin Tasting PM Suggested holding a gin tasting fundraiser in June. She has made an enquiry with Ginstrumental. They usually charge £25 per person, but prices may be less for a larger group. This will be discussed at the next meeting</p>		

Date of next meetings		
<p>The next committee meeting date is 25th April 2023</p>		

The Chair declared the meeting closed at 8:30pm

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CHAIR

DATE