



# Parents At Wheatfields

Wheatfields Primary School Association Meeting  
26 November 2024 - 7pm

## MEETING MINUTES

Attendees: Emma Verney Davies, Jade Jeries, Claire Probert, Marianna Whelan, Nicole Davies, Jessica Smith, Debs Pope; Ruth Leach-Murden; Stacey Roe; Laura Kenney; Hannah Ambler; Derrick Pope; Richard Whelan; Charlie Probert; Francis Ambler; Ibrahim Jeries; Andrew Hlusko; Katie Skinner; Mrs AB

Apologies:

### Minutes of last meeting

Action items: None	Person to action	Deadline
Approved		
<p>The minutes of the last meeting AGM on 11 October 2023 were circulated and approved Marianna Whelan proposed to accept the minutes, Claire Probert seconded this.</p> <p><b>RESOLVED: to approve the Minutes and for the Chairman to sign these as a true and correct record of that Meeting</b></p>		

### Welcome

Nicole welcomed the attendees to the meeting.		
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### Committee Reappointments

Co Chair – Nicole Davies	Proposed by Claire Probert Seconded by Debbie Pope		
Co Chair – Stacey Roe	Proposed by Claire Probert Seconded by Debbie Pope		
Secretary – Jade Jeries	Proposed by Leach-Murden Seconded by Debbie		
Treasurer – Marianna Whelan	Proposed by Claire Probert Seconded by Jessica Smith		
Vice Treasurer - No volunteers			
Debbie Pope is willing to remain staff representatives			

<b>Chair's Report</b>		
Action items	Person to action	Deadline
<p>Nicole and Stacy provided an overview of PAWs' activities and events over the past 12 months.</p> <p>They highlighted the successes of key events, including the Summer and Christmas Fairs, discos, and fundraising initiatives that have supported the school community.</p> <p>The chairs extended thanks to committee members for their work, school staff for their support and families for their contributions.</p>		

<b>Finance Report</b>		
Action items	Person to action	Deadline
<p>Marianna presented the financial report to attendees, highlighting the following key points:</p> <p><b>Income</b></p> <ul style="list-style-type: none"> <li>• This year saw an increase in funds raised compared to previous years.</li> <li>• The decision to hold the fair on a Saturday resulted in an additional £700 raised.</li> <li>• Summer and Christmas Fairs remain the biggest fundraisers, with the performance and photos initiative also proving highly successful.</li> <li>• Discos are a profitable event, and the committee plans to hold them more frequently.</li> </ul> <p><b>Expenditure</b></p> <ul style="list-style-type: none"> <li>• The Life Bus is the largest expense, costing £1,725. It is held every other year and will not be budgeted for in 2025.</li> </ul> <p><b>Financial Summary</b></p> <ul style="list-style-type: none"> <li>• <b>Total Income:</b> £10,033</li> <li>• <b>Total Expenditure:</b> £8,320</li> <li>• <b>Net Surplus:</b> £1,713</li> <li>• <b>Bank Balance (as of 31 August):</b> £12,350</li> </ul> <p><b>Spending Plans</b></p> <ul style="list-style-type: none"> <li>• Nicole presented a proposal for the <b>Trim Trail</b> and sought feedback attendees.</li> <li>• Some equipment options were ruled out due to safety concerns.</li> <li>• Discussions focused on selecting appropriate equipment and deciding on the best timings for installation.</li> <li>• The need for walkways and paving was also highlighted as part of the plan.</li> </ul> <p>The committee will review the purchase of equipment after the Christmas Fair when additional funds are available.</p>		

<b>Head Teacher's Report</b>		
Action items:	Person to action	Deadline
Mrs Verney Davies formally thanked the committee for their work.		

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<b>Any other business</b>		
Action items:	Person to action	Deadline
AOB - None.		

<b>Date of next meetings</b>	
Committee Meeting	TBC

The Chair declared the meeting closed at 8pm

.....N Davies.....

**CHAIR**

.....27 November 2024.....

**DATE**