

1 October 2026

Dear Parents/Carers

We are writing to inform you of two vacancies for the role of parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

What do School Governors do?

School governors offer strategic guidance, rather than getting involved in the operational aspects of a school. This involves:

- Working with other board members to plan the school's strategic direction
- Overseeing the school's financial performance, ensuring money is well-spent
- Holding the Headteacher or school leadership to account

A school governor's relationship with the school's leadership team involves challenging existing processes to drive school improvement. School governors usually attend around 6 meetings per year. Although becoming a school governor requires drive and commitment, you'll enjoy many professional and personal awards, including career development opportunities and the chance to support your people's future.

Governors must observe complete confidentiality in relation to matters concerning individual staff, pupils and parents. Although decisions reached at governor's meetings are now normally made public through minutes or otherwise, the views of individuals or how they voted should remain confidential. Governors are also asked to exercise the highest degree of prudence when discussion of potentially continuous issues arise outside of the governing body.

Who can be a School governor?

You don't need to be a parent or education expert to volunteer. Schools require a combination of hard and soft skills to ensure their boards operate effectively. Whether you're an experienced professional or embarking on the first stages of your career, you are over 18 and willing to devote some of your time to improving educational standard every month, we encourage you to apply.



Nene Way
St. Ives, Cambs.
PE27 3WF
www.wheatfields.cambs.sch.uk
01480 466919 (Primary)
01480 494960 (Preschool)



Mrs Emma Verney-Davies
Headteacher
Mrs Gemma Edwards
Deputy Headteacher
Mrs Debbie Adams
Preschool Manager

How to apply

There is a 'formal' process involved and this is outlined below but please do not hesitate to ask if you are interested and need any further information or guidance. We want the most enthusiastic and dedicated members of the parent community to join our team and are happy to advise on any part of the application/selection procedure.

- Nominations* and 200 word personal statement to be sent to the school office by Friday 9 October 3pm (see attached proforma)
- If an election is necessary we will send ballot forms home with the children with the names of the candidates and their details. (Details of this part of the process will be sent out if an election is necessary but can be obtained from the school office if required in advance).

** Anyone who has parental responsibility for a pupil on the school roll at the time of the election can self-nominate, stand for election and can vote in the election.*

If you have any queries about this process or would like to find out more about the role, please contact the Clerk of Governors by emailing Jane Learner Jane.Learner@cambridgeshire.gov.uk

Finally, on behalf of all of the governing body at Wheatfields we thank you for reading this and hopefully, taking the time to consider joining the team. We are really looking forward to hearing from you!

Yours sincerely

Mrs Emma Verney-Davies
Headteacher

