Parents At Wheatfields

Wheatfields Primary School Association Meeting
23 September 2025 - 7pm

MEETING MINUTES

Attendees:	Emma Verney Davies, Jade Jeries, Marianna Whelan, Nicole Davies, Jessica Smith, Stuart Wilkinson, Jess Charman, Katie Skinner, Annunziata Cacchione-Smith; Lauren Rothwell Debs Pope; Ruth Leach-Murden, Sarah Hill, Alex Gaffney, Stacey Roe; Sam; Pretty
Apologies:	

Minutes of last meeting		
Action items: None	Person to action	Deadline
Approved		

The minutes of the last meeting AGM on 26 November 2024 - 7pm were circulated and approved

RESOLVED: to approve the Minutes and for the Chairman to sign these as a true and correct record of that Meeting

Welcome		
Nicole welcomed the attendees to the meeting.		

Committee Reappointments		
Co Chair – Stacey Roe Proposed by Emma Verney Davies Seconded by Nicole Davies Co Chair – Jade Jeries Proposed by Emma Verney Davies Seconded by Stacey Roe Secretary – Nicole Davies Proposed by Emma Verney Davies Seconded by Jade Jeries Treasurer – Marianna Whelan Proposed by Emma Verney Davies Seconded by Nicole Davies Committee Member – Lauren Rothwell Proposed by Jessica Smith Seconded by Jade Jeries Vice Treasurer - No volunteers Sarah Hill is willing to act as staff representatives		

Chair's Report		
Action items	Person to action	Deadline
The Co-Chairs, Nicole Davies and Stacey Roe, presented the Chair's Report, reflecting on a busy and successful year for PAWS. The report highlighted a range of events including the introduction of a Car Boot Sale, the first-ever Halloween Disco, the Christmas Fair, a highly successful Sponsored Event, and the installation of new play equipment. Other popular events included Break the Rules Day, Frozen Fridays, and the Summer Fair, all of which helped strengthen the school community and raise valuable funds. The Chairs extended their thanks to Mrs. Pope, who stepped down from her role as staff representative, as well as to all teachers, office and kitchen staff, Mr. Carter, and local businesses for their continued support. They also acknowledged the vital contribution of volunteers whose time and effort make these events possible. Looking ahead, they noted the challenges of running events with a small committee and encouraged more parents to get involved. Stacey expressed appreciation for Nicole's hard work and leadership as Co-Chair, who will now step down from that role but remain on the committee.		

Finance Report		
Action items	Person to action	Deadline
The Treasurer, Marianna Whelan, presented the financial report for the year ending 31 August 2025. Total fundraising income for the year amounted to £13,987.64 (net of expenses), generated through a range of successful events including the Sponsored Event, Summer and Spring Discos, Summer Fair, and other initiatives such as Frozen Fridays and Dress Down Days. Total funded expenditure for the year was £20,364.83, supporting projects such as the installation of new KS2 play equipment, new microphones, Year Group spending, Science Week, and various pupil and school enrichment activities. After these commitments, PAWS closed the financial year with an adjusted bank balance of £5,973. Marianna noted that while expenditure exceeded income this year due to significant investment in long-term equipment, PAWS remains in a stable financial position. The focus for 2025/26 will be to rebuild reserves through continued fundraising efforts and community support.		

Head Teacher's Report		
Action items:	Person to action	Deadline
Mrs Verney Davies formally thanked the committee for their work.		

Any other business		
Action items:	Person to action	Deadline
AOB - None.		

Date of next meetings
Committee Meeting TBC

The Chair declared the meeting closed at 7:30pm

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CHAIR **DATE**