Parents At Wheatfields School

Notice of Annual General Meeting
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NOTICE IS HEREBY GIVEN THAT THE Annual General Meeting (AGM) of Parents at Wheatfields School (PAWS) will be held on Tuesday 10th November 2026 at 7:00pm via the Zoom virtual meeting platform and in person at Wheatfields Schools.

If anyone would like to stand for the committee, we have three vacancies.

Our first two vacancies are for a co-treasureer. We are splitting the treasurer role into 2, to help make it more manageable. The role includes paying payments and tracking income, setting budgets, organising floats and counting money after events. This role is perfect for anyone who is organised and loves a spreadsheet. No accounting experience is necessary as training and support will be available

Our third vacancy is for a Secretary, supporting the committee with administration tasks.

As PAWS is a registered charity, all committee members automatically become trustees of the charity. If you are interested, please read the Charity Commission publication 'The essential trustee – what you need to know' https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do

You can also join as a general committee member.

If you are interested in either of these roles please email your nomination to the current co-chairs (Jade Jeries or Stacey Roe) prior to the meeting pawscommittee@gmail.com

Every parent and carer who has a child at Wheatfields is automatically a member of PAWS. All Members are invited to attend the AGM.

AGENDA

1. Minutes of last meeting
2. Election of officers and committee

The current officers are:

Jade Jeries - Co- chair
Stacey Roe - Co-chair
Marianna Whelan – Treasurer
Nicole Davies– Secretary

- Each officer will be required to be proposed and seconded at the AGM

3. Chairperson and Treasurers reports – 2025/2026
4. This year's project – 2026/2027
5. Any other business
6. Date of next meeting