



# Parents At Wheatfields

Wheatfields Primary School Association Meeting

18 January - 7.15pm

## MEETING MINUTES

Attendees: Theresa Thornton, Clare Probert, Afshan Khan-Blacker, Paula Melville, Naomh Campbell, Kirsten McLaughlin, Jade Hockie, Leigh Gray-Thomas

Apologies: Alex Jaggs

### Minutes of last meeting:

Action items: None

Person to action

Deadline

Approved

The minutes of the committee meeting on 16<sup>th</sup> November 2020 were circulated and approved.

**RESOLVED: to approve both sets of Minutes and for the Chairman to sign these as a true and correct record of that Meeting**

### Welcome

Paula Melville welcomed the attendees to the meeting.

### Progress from last meeting

Sale of the Christmas cards and calendar sales, although initially slow, proved to be very successful. The craft bags were popular with 116 bags sold.

Kirsten provided an overview of the funds raised last term:

Cards and calendars - £417 commissions

Craft bags - approximately £200

Sponsored event - £1178

Amazon Smile / easy fundraising £213

The total for the term was just over £2,000.

Paula gave an update on items purchased by PAWs. An outdoor clock has been bought and installed. Paula noted that the Co-op grant could not be used for this, as the funds are provided in the form of Co-op vouchers. The committee will look at how these vouchers can be used. There is no expiration date for these vouchers, however Co-op has requested that PAWs emails within one year with an update on how they have been used.

Kindles have been bought and are in use.

Picnic tables and a storytelling chair have been purchased and delivered.

Clare queried whether an email should be sent out informing parents of the purchases. It was agreed that Clare will draft a 'good news' email updating parents on funds raised and how the money is being spent.

Kirsten advised that the deadline for applying for free fruit trees has passed. The Parent Kind grants database research is in progress.

CP to draft 'good news' email.

1 February

<p>The committee discussed possible uses for the Co-op vouchers. Suggestions included plants and pots, outdoor games, or supplies for the summer fete or a social event.</p> <p>It was agreed to use the vouchers for plants. PAWs will arrange for the purchase of the plants and other material. Leigh will coordinate the planting.</p> <p>The PAWs webpage is in progress. Paula is collating photos and coordinating with Tracey to build an online PAWs album. It was noted that appropriate permissions need to be obtained for any photos featuring children.</p> <p>The committee discussed Egyptian Day and Viking Day. Viking Day has been booked, although it is unclear if it can go ahead.</p>	<p>PAWS/ LGT to arrange for C-op vouchers to be used for plants.</p> <p>AKB to take photos of Kindles for website.</p>	<p>1 February</p> <p>1 February</p>
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New Items for discussion		
<p>Paula asked if there is any support the school needs immediately, to facilitate home-schooling.</p> <p>Mrs Thornton advised that although some children required devices for home-learning, all requests have now been fulfilled.</p> <p>The teaching staff agree that the preference is to invest in longer-term projects and no urgent financial support is needed.</p> <p>The committee discussed hosting an event/activity to boost morale amongst students and parents. Suggestions included a baking competition, treasure hunt and escape room. The committee will give this some more thought.</p> <p>Following the success of the Christmas craft bags, it was suggested that selling Easter craft bags might be a good way to raise funds. Paula noted that it is difficult to plan for this as schools may not be open by Easter and distribution would be an issue. An Easter trail was also suggested, although there are no prizes available for participants.</p> <p>The purchase of playground equipment is still on the agenda but has been deferred due to lockdown. Approximately £5,000 is available from PAWs when the school is ready to take this forward. Clare, Afshan and Leigh will discuss the requirements with the teaching staff. Leigh suggested that the money could also be used towards planters and benches to brighten up the grounds.</p>		

Any other business		
None		

Date of next meetings
The next committee meeting will be held in the first week of March – date is TC

The Chair declared the meeting closed at 8:15pm

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**CHAIR**

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**DATE**