



# Parents At Wheatfields

Wheatfields Primary School Association Meeting

21 June - 7.15pm

## MEETING MINUTES

Attendees: Clare Probert, Paula Melville, Kirsten McLaughlin, Leigh Gray-Thomas, Rachel Pope, Naomh Campbell

Apologies: Jade Hockie, Afshan Khan-Blacker, Alex Jaggs, Theresa Thornton, Katie

### Minutes of last meeting:

| Action items: None | Person to action | Deadline |
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Approved

The minutes of the committee meeting on 1 March 2021 were circulated and approved.

**RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting**

### Welcome

Paula Melville welcomed the attendees to the meeting.

### Progress from last meeting

#### Scholastic Books

PM advised that £65 was raised for PAWs. She noted that it had been two years since the last Scholastic book sale.

PM has tried to contact Mr Sanderson to advise that there are £600 in vouchers available and that the oldest vouchers must be used first.

Another Scholastic book sale will take place next year.

#### Bag2School

The event was very successful, and parents have asked about having this again. £42 was raised for PAWs. The committee will look at holding this again in the Autumn term.

#### Clocks

A refund has been received for the clocks. TT and AKB will look at replacement clocks and come back to the committee.

#### Coop Vouchers

These have been spent. PM noted that the flowers purchased with the vouchers and planted by reception look lovely! The committee need to send a form back to Coop detailing how the funds were spent.

#### Summer Event

This won't take place due to COVID restrictions. A small event may be scheduled for the new school year, depending on weather.

#### Frozen Fridays

CP will follow up with Mr Sanderson about spending vouchers.

28 June

AKB and TT do discuss replacement clocks.

KM to send form back to Coop.

13 September 2021

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| <p>The initial event was very successful. However, the second one was cancelled due to weather and then all subsequent events were cancelled due to COVID concerns.</p> <p>The committee have purchased a lot of ice cream for the events which will need to be used up and various ideas to sell this were discussed.</p> <p>It was initially agreed to ask Year 6 to sell these as part of Mini Enterprise and CP will follow up on this, however the committee was advised that the Mini Enterprise event has been cancelled.</p> <p>CP suggested asking teachers if they would like to have the ice creams for their classes in exchange for a donation to Paws. PM suggested that this donation could come from the £100 allocated to each class from PAWs. CP messaged teachers during the meeting and many of them responded positively to the suggestion.</p> <p>The committee noted that they were very supportive of TT's decision to cancel the event.</p> | <p>CP to stocktake ice cream and take requests from teachers.</p> | <p>28 June 2021</p> |
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| New Items for discussion  |  |                          |
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| <p><b>Preschool Involvement with PAWs</b><br/>PM has emailed the pre-school contact but hasn't received a response. RP has some contacts at the preschool and can check with them. She also suggested asking Katie as she has a child at the preschool. The committee discussed how to involve the pre-school with fundraising.</p> <p><b>Hoops / Sports Equipment</b><br/>NC would like to fundraise for netball / basketball hoops. The committee discussed the request and CP will raise this with Mrs Vickers.</p> <p><b>Committee</b><br/>PM would like to increase the number of committee members but is unsure on how to attract parents. Most committee members have children in Year 4, so there is a need to attract parents with younger children to ensure continuity.</p> <p>NC suggested emphasising the skills that committee members use, as this might attract parents who are interested in developing these skills.</p> <p><b>Dinner</b><br/>PM would like to organise a small event in the last week of term, but it was agreed to wait until the COVID rules update before planning this.</p> | <p>NC to create a 'job advert' for committee roles</p> | <p>13 September 2021</p> |

| Any other business   |   |             |
|--|---|-------------|
| <p><b>Mr Noble Donation</b><br/>KM noted that a generous donation of £100 was received and asked if the children could write a thank you card. KM also suggested that the donation is spent on science resources.</p> <p><b>Tear 6 Yearbooks</b><br/>KM is working on the yearbooks (in a parent rather than PAWs member capacity). She noted that five parents will not be in a position to pay for the yearbooks. KM requested that PAWs pay the yearbook costs upfront and then collects money from the parents. It was agreed that all children will receive the yearbook irrespective of whether it is paid for by parents.</p> <p><b>Play Equipment</b><br/>CP queried whether there has been any update. This is still with TT and is in progress.</p> <p><b>Hoodies</b><br/>These have been ordered and sent to print. Trophies have also been sent for engraving.</p> | CP will talk to children / staff about a thank you card and a suitable purchase | End of Term |

| Date of next meetings  |
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| <p>The next committee meeting will be held on 13 September 2021.<br/>If the COVID-19 guidelines permit, this will be held in person.</p> |

The Chair declared the meeting closed at 8:20pm

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**CHAIR**

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**DATE**