



# Parents At Wheatfields

Wheatfields Primary School Association Meeting

13 September 2021 - 7.15pm

## MEETING MINUTES

Attendees: Clare Probert, Paula Melville (Chair), Kirsten McLaughlin, Rachel Pope, Katie Skinner, Jade Hockie, Sarah Walters,

Apologies: Afshan Khan-Blacker, Alex Jaggs, Theresa Thornton, Leigh Gray-Thomas, Naomh Campbell

### Minutes of last meeting:

Action items: None	Person to action	Deadline
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Approved

The minutes of the committee meeting on 21 June 2021 were circulated and approved.

**RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting**

### Welcome

Paula Melville welcomed the attendees to the meeting.

### Progress from last meeting

#### Coop Vouchers

KM will write a thank you letter to the Coop. she will ask LGT for some pictures of the flowers to send with the letter on the full stop.

KM to write thank you letter to the Coop

#### Scholastic Books

PM advised that £600 of scholastic book vouchers have now been spent by Mr Sanderson.

PM noted that vouchers can be collected by parents throughout the year. She will speak to TT about adding this information to the newsletter.

#### Year 6 Yearbooks

The year 6 leavers all received their hoodies and yearbooks. All the books were paid for by parents.

#### Frozen Fridays

Frozen Friday money has all been collected from the school. Most of the ice creams went to the children at the end of term.

KM noted that she found £800 in cash at the school when she was collecting the frozen Friday money. This was from the sponsored event and had not been previously accounted for. This money was in addition to the £1000 donated for the sponsored event via bank transfer.

#### Mr Noble Donation

The committee has been in touch with Mr Streeter about spending the donation from Mr Noble on science equipment. As they haven't had a

Committee to purchase science equipment with

<p>response from him the committee discussed items that could be purchased with this money.</p> <p>It was agreed to buy clipboards, rechargeable batteries and a charger. CP also requested that the money is used to purchase a 3D model of a human body with removeable organs. CP will arrange for thank you letters to be sent to Mr noble from the children.</p> <p><b>Preschool Involvement with PAWs</b> RP has approached the preschool about getting involved with PAWs, but has had no response.</p> <p>KS will contact the preschool about joining the committee and joint fundraising.</p> <p><b>Committee Roles</b> PM raised the subject of the committee roles ahead of the AGM. All agreed to remain on the committee and carry on with their existing roles.</p> <p><b>Hoops / Sports Equipment</b> PM spoke to Hazel at the end of last term about purchasing new hoops. PM has found hoops costing £300 each, but has not bought anything. CP will follow up with Hazel about purchasing these.</p> <p><b>Life Bus</b> Gemma Edwards has requested a donation of £445 from PAWs to cover 50% of the cost of having the Life Bus visit the school. The committee agreed to fund this.</p> <p><b>Playground Equipment</b> It was agreed to reserve £4K to cover the cost of new playground equipment. TT will look for a supplier.</p>	<p>Mr Noble's donation.</p> <p>CP to arrange thank you cards for Mr Noble.</p> <p>KS to contact preschool about joining PAWs</p>	
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New Items for discussion		
<p><b>Dress Down Days</b> The committee would like to hold dress down days for the pupils to raise money. These have been suggested for February half term and Easter half term.</p> <p><b>Tea &amp; Tissues</b> PAWs will hold a coffee morning for new parents On Wednesday September 16th. Invitations will be extended to reception and year one parents.</p> <p><b>Halloween Disco</b> A Halloween disco has been proposed. PM will check with TT if this is OK from a COVID perspective. If the disco cannot go ahead the committee will set up a Halloween trail.</p> <p><b>Christmas Fair</b> The committee would like to organise a Christmas fair, but are very conscious of the possible COVID restrictions. It was suggested that the fair is held all or partially outside, and the committee discussed prospective dates for this.</p> <p>The committee discussed whether to operate stalls themselves or to invite external stall holders to take part. PM will check with TT if the fair</p>		

can go ahead before any detailed planning starts.		
<p><b>AGM</b></p> <p>An AGM will be held in the coming weeks. the date is still to be finalised and three weeks' notice will need to be given. The committee discussed ways of attracting more attendees. CP suggested operating a creche to allow parents to attend with their children. it was also suggested that parents who attend are offered a short tour of the school by staff. Many of them have not seen the school previously due to COVID restrictions.</p> <p><b>Diversity</b></p> <p>PM would like to see the committee become more diverse. Her aim is to involve more parents and gather a range of opinions. The committee discussed ways of attracting new members who represent the diverse school community.</p>		

Any other business		
CP advised that the gift cards to be awarded to children at the public speaking competition are about to expire. She suggested asking WH Smith if they will extend the validity for further 12 months. PM will check with WHS Smith. If the cards cannot be extended JH will purchase them from PAWs who can then buy new ones.	PM to ask WH Smith to extend gift card validity	

Date of next meetings
The next committee meeting will be held during the week commencing 8 November 8.

The Chair declared the meeting closed at 8:25pm

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**CHAIR**

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**DATE**