



**MINUTES OF THE FULL GOVERNING BODY MEETING OF WHEATFIELDS PRIMARY SCHOOL
HELD ON 20TH JUNE 2018**

The meeting being Quorate was opened at 6.00pm by the Chair

<p>F.138 Present</p> <p>Governors: - Maureen Clarke (MC) - Chair of Governors; Theresa Thornton (TT) Headteacher; John Anderson (JA); Andy Moffat (AM); Michelle Short (MS); Julie Popham (JP); Emma Smith (ES); Stuart Gilham (SG),</p> <p>Associates: Emma Verney-Davies (EVD);</p> <p>Apologies: Gemma Edwards (GE), Lisa Ling (LL);</p> <p>In Attendance: - Mike Behnke – Syzygy Clerking Services</p> <p>MC welcomed governors to the meeting and thanked them for their attendance.</p>	
<p>F.139 Apologies and Declarations of Interest</p> <p>F.139.1 – Apologies were noted and accepted as listed above.</p> <p>F.139.2 - Declarations of Interest – Andy Moffat, Theresa Thornton, Emma Verney-Davies and Emma Smith declared an ongoing Interest. The register has previously been updated to reflect this.</p>	
<p>F.140 - Matters arising that are not specified on the Agenda:</p> <ul style="list-style-type: none"> • F.130 – MS reported that Sue Tyte had provided her with name of someone in charge of the Children's Centre but no further update was available about future structures nor panels. • F.130 – Parent Survey – final statistics still to be done and Clerk asked to keep this on future agenda. • F.130 – Governor monitoring visits – <ul style="list-style-type: none"> ○ AM reported that, together with LL, he had conducted a monitoring visit on 07/06/18. A report was being produced and would be circulated to governors once TT had received a copy. ○ JA struggling to conduct a Maths visit due to work pressures. Agreed that ES would cover for him and arrange the visit. • F.134 – Governors briefing – ES attended on behalf of governors on 17/05/18. A full report would be circulated to governors in due course. There were 4 Key areas covered on the day: <ul style="list-style-type: none"> ○ Presentation on the Vision for Cambridgeshire by Jonathan Lewis ○ ASP presentation ○ Workload Reduction Toolkit ○ Disadvantaged pupils 	<p>TT/Clerk</p> <p>AM/LL</p> <p>ES</p> <p>ES</p>

<ul style="list-style-type: none"> • F.136 – Young Carers – report from visit by Chair is under any other business. • Include under Any Other Business: <ul style="list-style-type: none"> ○ Young Carers Visit Report – Chair ○ PAWS update – MS 	
<p>F.141 - Minutes of the previous FGB meeting 02/05/18 F.141.1 – The Minutes from the previous meeting held on the 2nd May 2018 were agreed to be an accurate record of the meeting, they were proposed by TT and seconded by AM. A copy would go to Tracy for the website.</p>	
<p>F.142 - Reports – Head Teacher</p> <p>F.142.1 - Head Teachers Report/Update:</p> <p>A verbal update was provided by TT. Key points to note:</p> <ul style="list-style-type: none"> • Staffing : <ul style="list-style-type: none"> ○ Following a period of staffing stability, TT reported that 2 staff had resigned, relocating to other areas. Interviews had been held and the school had also secured the services of a former teacher who would be returning to teach Year 6 in September. An NQT was joining Year 1. The school will therefore be fully staffed for the start of September term. ○ In addition, interviews were being held on 21/06/18 for LSA posts, having had 13 applications. • Budget: <ul style="list-style-type: none"> ○ Has been slight saving of £4,000 on the budget, despite seeking to recruit 4 LSA's. ○ Training is being received for the new financial system to ensure the school is fit for purpose. <p>Q: What are the budget implications of not having a full roll in September – 60 places but only 50 applications? A: Will need to be factored into the budget as the take up has been poor. This has a £30,000 implication on the budget. Other schools in the area are in a similar position. Unless the cohort changes, this will have budgetary implications for the next 7 years.</p> <p>Q: Have you seen any effects from the Brexit migration? A: There has been no effect here and levels have remained the same.</p> <ul style="list-style-type: none"> • Premises: <ul style="list-style-type: none"> ○ The premises plan is not quite there yet, proving to be a challenge to have a workable document in place. Ray has been tasked with putting this together. The work is continuing with money set aside for this purpose. A new server is a priority. TT reported that may have a new model plan in place for September. ○ Governors were asked to contact TT if they required more information on this. • Learning Outcomes: <ul style="list-style-type: none"> ○ Year 1 Phonics – Target is 85% which will be met if DfE keep the pass rate the same as last year. ○ Year 2 – Teacher assessment and test outcomes (figs in brackets are 2016/17): <ul style="list-style-type: none"> ▪ Reading – 82% (63%), Writing – 82% (47%), Maths – 91% (63%) ○ Year 6 – Whilst test results are not back yet, indications show on track (figs in brackets are 2016/17): <ul style="list-style-type: none"> ▪ Reading – 72% (66%), Writing – 72% (73%), Maths – 74% (65%). ○ If the 4 late arrivals were taken out of the figures, these would read as 78%, 78% and 80%. ○ Two EHC plans have been rejected but the school has gone back with these as the support is needed. ○ Absolute figures will be given at the July Standards committee meeting. ○ TT reported she had met with Craig Duncan, Priscilla Crane's maternity leave cover and felt confident with the support he would be providing. Ann Housden, a senior advisor, would also be providing termly visits. The Maths advisor remained the same and she had a meeting with the new English advisor on Thursday. 	<p>TT ALL</p>

