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Mrs Theresa Thornton
Headteacher
Mrs Emma Verney-Davies
Deputy Headteacher
Mrs Gemma Edwards
Assistant Headteacher

Dear Parents/Carers

11 September 2020

May we welcome you back to Kids Club which will be re-opening on Monday 14 September! We can't wait to see you all again!

We have all the latest updates and information regarding the opening of Kids Club on our website - please see the new area "ACADEMIC YEAR 2020-21 INFORMATION AND UPDATES" and then click on the Kids Club page:

[CLICK HERE FOR KIDS CLUB PAGE](#)

Our Risk Management Assessment gives you details of how we are running Kids Club and keeping our children and adults safe, but a few points to highlight are:

- 1) Parents cannot enter Kids Club but when dropping off your child(ren) in the morning, wait at the silver post and a member of staff will let your child(ren) in. Please make sure you are socially distanced from any other family if more than one arrives at the same time.
- 2) When you are collecting your child(ren) you may use either the Keystage 1 or Keystage 2 green gate to enter the school premises onto KS1 or KS2 playground. Please make yourself known at the Kids Club door and then step back to the silver post. A member of staff will let your child(ren) out of Kids Club to meet you.
- 3) When children are coming to Kids Club after school, Years 3 to 6 will make their own way over from their classrooms (as they would normally). Kids Club staff will collect Reception, Year 1 and Year 2 children safely from their class doors.
- 4) Please be aware that we must keep consistent groups in Kids Club in order to meet government guidelines and therefore changes to bookings must be kept to an absolute minimum. We cannot therefore introduce new ad-hoc or "one time only" new bookings. Should you need to make longer term changes then please contact Kids Club by telephone or email. Of course, if you need to cancel a booking please contact Kids Club, giving 7 days notice to avoid a charge being made. Thank you.

TELEPHONE: 01480 466919 (school switchboard), pick option 3 or Kids Club mobile 07949 012463

EMAIL: Kidsclub@wheatfields.cambs.sch.uk

5) **PLEASE REMEMBER KIDS CLUB CLOSSES EARLY ON FRIDAY AT STRICTLY 5.00PM.** This enables us to carry out a deep clean at the end of each week.

and finally.... have a lovely weekend and we look forward to welcoming you all back to Kids Club on Monday!

Kind Regards

Michelle Kynoch - Kids Club Coordinator

