



Parents At Wheatfields

Wheatfields Primary School Association Meeting

19 April - 7.15pm

MEETING MINUTES

Attendees: Clare Probert, Paula Melville, Kirsten McLaughlin, Jade Hockie, Leigh Gray-Thomas, Alex Jaggs, Rachel Pope, Theresa Thornton, Afshan Khan-Blacker

Apologies: Naomh Campbell

Minutes of last meeting:

Action items: None

Person to action

Deadline

Approved

The minutes of the committee meeting on 1 March 2021 were circulated and approved.

RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting

Welcome

Paula Melville welcomed the attendees to the meeting.

Progress from last meeting

Funds raised and spent last term

KM provided a Finance Report and gave an overview. The money raised during the winter term included £45 profit from the Easter bags and £172 in donations. Expenses included £123.00 for the Parentkind subscription and £5959 pounds for the outdoor tables.

KM noted that only a small amount of money had been raised during the winter term, but there were limited opportunities for fundraising due to COVID-19

Upcoming financial commitments include trophy engraving, hoodies for leavers, EYFS pencils, school classroom resources, Viking day, and Egyptian day. The total estimated cost is £2,784.

The staff advised that the tables are being used and enjoyed by pupils.

Easter craft bags

PM advised that fewer Easter craft bags were sold than Christmas bags. This may be due to people spending more time outdoors because of warmer weather and activities reopening. The committee will look at offering craft bags again for Halloween and next Christmas.

Scholastic Books

The catalogues will be arriving this week. RP will get a stamp for PM.

PM advised that there are vouchers available for the school to use. LGT will talk to Miss Crellin about ordering books using the vouchers.

Bag2School

RP to get date stamp to PM

23 April 2021

<p>This scheme will be going ahead and has been booked for May 4th. Bags can only be dropped off on the collection day, so no storage will be needed.</p> <p>PM noted that the committee may need to provide black bags as Bags2School will not provide them. There are some in the PAWs cupboard, the staff members will check on this.</p> <p>Mr Noble JH has spoken to Mr Noble who is keen to share knowledge and resources with the school. No further action required from PAWs.</p> <p>Playground equipment CP advised that hasn't yet been an opportunity for the staff to discuss the playground equipment. She suggested going ahead with the purchase based on the views of the staff present at the PAWS meeting. TT agreed and couldn't think of any reason not to go ahead.</p> <p>The proposed piece of equipment costs approximately £3000. It was agreed that TT will go ahead and order this.</p> <p>The committee discussed a timeframe for installation. It was agreed to install the play equipment at the earliest opportunity, provided that the kids club can work around any building works.</p>	<p>Staff to check if there re bin bags on PAWs cupboard</p> <p>TT to order playground equipment</p>	<p>23 April 2021</p> <p>21 June 2021</p>
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New Items for discussion		
<p>Frozen Fridays The committee discussed whether to go ahead with Frozen Fridays from June. It was agreed that it will likely be able to go ahead, although some COVID-19 precautions may be required.</p> <p>PM and KM have researched ice cream found some options, including allergen free options.</p> <p>The committee discussed the logistics of selling the ice creams. There are currently three separate entrances and staggered departure times for pupils. It was agreed that the best place to set up might be outside the school, next to public pathway.</p> <p>PAWs owns a freezer on the school premises to store the ice cream, LGT will check that it is still working.</p> <p>Summer event It's unclear if a summer event can be held but the committee agreed to plan for one and make a final decision closer to the date.</p> <p>The committee discussed formats for the event and it was agreed that a family picnic would be the best option. The committee will look at hiring small rides and sourcing food / ice cream vans for the event. PM suggested having some live music, although a band might be expensive. The committee will see if any local bands are willing to play for free at the event.</p> <p>Other ideas discussed included a stall selling crisps and drinks, a Pimms / Prosecco stall, and craft stalls.</p> <p>The event will be held around July 6th (Thursday or Friday). Staff will decide whether to combine this with an open day.</p> <p>It will primarily be a social event rather than a fundraising event. It was agreed to invite parents of nursery children and parents of the children starting in September to the event.</p>	<p>LGT to check PAWs freezer is working</p> <p>Committee to work on summer event</p>	<p>23 April 2021</p> <p>21 June 2021</p>

Any other business		
<p>KM queried whether there should be any nursery representation on the PAWs committee. There is no existing fundraising committee for the nursery and a new manager is currently being recruited. It was agreed that nursery representatives would be welcome</p> <p>AKB advised that the Roman numeral clocks have stopped working, but that the children had enjoyed looking at them. PM advised that a refund has been requested. AKB asked if the PAWs committee would purchase two new outdoor clocks at the cost of £300-£400 each. AKB and TT will review the need for these clocks and come back to the committee.</p> <p>LGT asked if there were any plans to purchase new planters. It was agreed that there are enough planters around the school grounds, but the Co-op voucher will be used to buy plants to fill them. LGT will use the Co-op vouchers and arrange for planting.</p>		

Date of next meetings
<p>The next committee meeting will be held on 21 June 2021. If the COVID-19 guidelines permit, this will be held in person.</p>

The Chair declared the meeting closed at 8:30pm

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CHAIR

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DATE