



## **Parents and carers guide to Google Classroom**

### **What is google classroom?**

- Google Classroom is an online tool which enables teachers to set and feedback on pieces of work.
- Teachers are able to comments and suggest improvements to a piece of work.
- It provides resources such as websites, documents and video links.
- Helps children to continue their learning if they are not able to be in school.

### **How does the school use Google Classroom?**

- Teachers have their own online classroom and are able to set work and share resources.
- Teachers are able to comment and feedback on a piece of work to help the children understand their next steps.
- To set online lessons via the Oak National Academy.

### **How do I help my child access Google Classroom?**

This video will introduce and show you how to support your child in using Google classroom.

<https://www.youtube.com/watch?v=2lowi-gmbys>

### **How does my child login?**

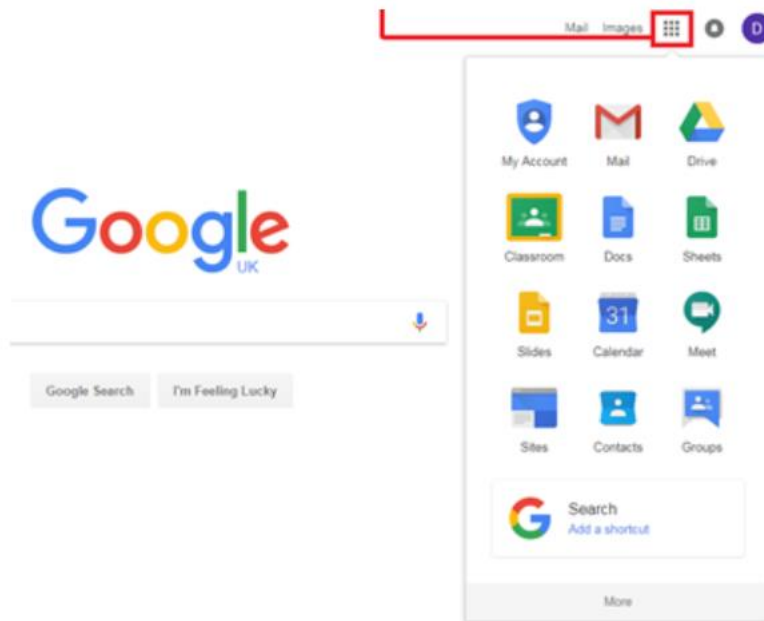
- Students can access their Google account at home by using a Chromebook, Mac, PC or smartphone. They simply need to go to Google and then click the sign in button in the top right.



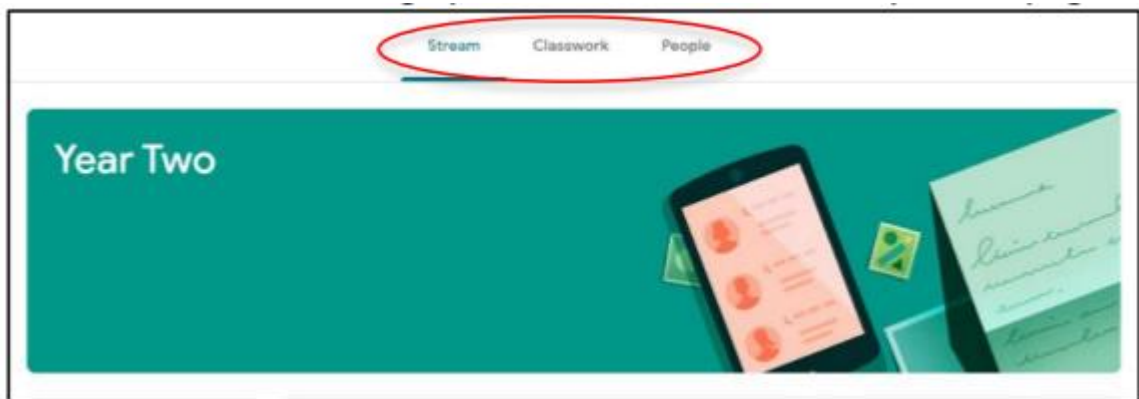
- Their user name is the first 3 letters of their surname followed by the first three letters of their first name and then the intake year @wheatfields.education
- For example [smiada19@wheatfields.education](mailto:smiada19@wheatfields.education)
- Each child has their own unique password, these are case sensitive. If your child has lost or forgotten their password please contact their class teacher via class email.

#### How does my child find their online classroom?

- Once your child has logged in they can access all of the google apps via the “waffle” and simply click on the classroom icon.



- They then click on their class



- Once you are in the classroom you will see there are three different options Stream, Classwork and People.
- *Stream* – This is where you can see posts from the teacher. Posts may contain links to websites, classwork set by the teacher or simple communications. Post are always monitored by the teacher so that we ask children only use this feature if they are asking a question about the work and that they follow the schools acceptable usage policy.
- *Classwork* – this is where you access the curriculum content set by the teacher. **This is the best way to access the work rather than via the stream.**

The screenshot shows a Google Classroom assignment interface. At the top left, there is an orange icon of a notepad and pencil, followed by the text 'Due Tomorrow'. The main title of the assignment is 'Emergency work - continue working' in a large, bold, orange font. Below the title, there is a small profile icon and the text '25 Mar (Edited 31 Mar)'. A horizontal line separates the header from the main content area. Below the line, there is a text prompt: 'You can add and attach photos of your work here.' Below this, there is a section for 'Class comments' with a profile icon and a text input field labeled 'Add class comment...'. To the right of the main content area, there are two sidebars. The top sidebar is titled 'Your work' and has a green status 'Assigned'. It contains a button with a plus icon and the text 'Add or create', and a button labeled 'Mark as Done'. The bottom sidebar is titled 'Private comments' and contains a profile icon and a text input field labeled 'Add private comment...'.

- Click on the piece of work (in the example above its called 'Emergency work') you will be taken directly to the task.
- You can also add documents such as photos, PowerPoints and word documents under the 'your work' box in the top right. Documents can be uploaded from your computer or directly from Google Drive. Once it is ready, click 'Mark as Done'

#### Further help

[https://support.google.com/edu/classroom/answer/6020284?hl=en&ref\\_topic=9050121#](https://support.google.com/edu/classroom/answer/6020284?hl=en&ref_topic=9050121#)